

South Central Oklahoma Workforce Board, Inc.

Red River Technology Center (Jerry D. Morris Business & Industry Service Center)

3300 Bois D'Arc Duncan, Oklahoma 73533

Thursday, January 16, 2025

3:30 pm

Members Present: Brad Wilkerson, Kimmy Loggins, Debra Leffler, Shawn Freie, Scott Smith, Dusty Richardson, Zach Bowles, Mitch Williams, Michael Hixson, Angela Lamebull, Lourie Bleem, Lisa Williams, Tiffany Schilling

Members Absent: Shane Bowers, Dwayne Bryan, James Clouse, Tim Garrett, Brian Holmes, Jerry Kennedy, Lyle Roggow, Cliff Stewart

Staff Present: Trina Southard, Carol Estes, Kyle Barkley

Guest: Mallari Reed, Rachel Baird, Madeline Estes, Lafonda Colbert

I. Call to Order and Welcome—Shawn Freie, Chair

The meeting was called to order by Shawn Freie at 3:32pm. Freie introduced the new Director of Operations and Business Services. She also welcomed Michael Hixson and Tiffany Schilling to the board and they were presented with a certificate by Trina Southard.

II. Review, Consider, and Act on Consent Agenda—Shawn Freie, Chair

Motion to approve the consent agenda by Zach Bowles, motion seconded by Lourie Bleem. Those voting “ayes” were, Wilkerson, Loggins, Leffler, Freie, Smith, Richardson, Bowles, M. Williams, Bleem, L. Williams, Schilling, Lamebull.

III. Review, Consider, and Act on Eligible Training Provider List Policy and Procedures (Attachment 6)—Shawn Freie, Chair

Southard stated that the eligible training provider List Policy and Procedures has been completely revised to meet state guidance. Smith made the motion to approve the Eligible Training Provider List Policy and Procedures. Lisa Williams second the motion. Those voting “ayes” were, Wilkerson, Loggins, Leffler, Freie, Smith, Richardson, Bowles, M. Williams, Bleem, L. Williams, Schilling, Lamebull.

IV. Review, Consider and Act on PY24 Budget Update (Attachment 7) Trina Southard, Executive Director

Southard stated that the only change to the PY24 budget is the addition of the Dislocated worker training funds. Motion to approve the PY24 budget was made by Debra Leffler, Zach Bowles

seconded the motion. Those voting “ayes” were, Wilkerson, Loggins, Leffler, Freie, Smith, Richardson, Bowles, M. Williams, Bleem, L. Williams, Schilling, Lamebull.

V. Review, Consider and Act on using COWIB Financial and Personnel Policies – Trina Southard, Executive Director

Southard stated that during the DOL monitoring of COWIB that some financial and fiscal policies needed to be either adopted by SCOWB or SCOWIB can create their own policy. Richardson ask why the policies in question were not attached. Southard stated that COWIB is in the process of re-writing the policies. Motion was made by Scott Smith to table the decision on using COWIB’s Financial and Personnel Policies. Dusty Richardson seconded the motion to put the COWIB Financial and Personnel Policies on hold for now until they are able to read the full policy. Those voting “ayes” were, Wilkerson, Loggins, Leffler, Freie, Smith, Richardson, Bowles, M. Williams, Bleem, L. Williams, Schilling, Lamebull.

VI. Review, Consider and Act on Fiscal Agent Report —Ashley Sellers, COWIB

Ashely Sellers discussed the Fiscal Agent Report that was attached to the agenda. Motion to approve Fiscal Agent Report by Michael Hixson and Kimmy Loggins seconded the motion. Those voting “ayes” were, Wilkerson, Loggins, Leffler, Freie, Smith, Richardson, Bowles, M. Williams, Bleem, L. Williams, Schilling, Lamebull.

VII. Review, Consider and Act on appointing Juan Barrentiez as the Center Manager for the Oklahoma Works Chickasha AJC – Trina Southard, Executive Director

Southard discussed how the board must vote on a center manager for each Oklahoma Works office. Generally, the OESC Manager is voted to be the Center Manager as well. In this case it would be Juan Barrentiez. Motion to make Juan Barrentiez Center Manager made by Lisa Williams and seconded by Debra Leffler. Those voting “ayes” were, Wilkerson, Loggins, Leffler, Freie, Smith, Richardson, Bowles, M. Williams, Bleem, L. Williams, Schilling, Lamebull.

VIII. Review, Consider, and Act on Amendment Certificate of Incorporation (address change)- Trina Southard, Executive Director

Southard discussed the address change needed to be made with the Secretary of State business listing with the new address of 205 Chickasha Ave, Suite 5, Chickasha, OK, 73018. Motion to change the address was made by Lisa Williams and seconded by Dusty Richardson. Those voting “ayes” were, Wilkerson, Loggins, Leffler, Freie, Smith, Richardson, Bowles, M. Williams, Bleem, L. Williams, Schilling, Lamebull

IX. One-Stop Operator Report—LaFonda Colbert

LaFonda Colbert discussed the One-Stop Operator position. Colbert stated she was back was of December 16, 2024. She is now under Dynamic Workforce Solutions. Transition has gone well, and Workforce Centers are doing well. She will be working on business services as well as the community partnerships.

X. Staff Updates—Trina Southard, Executive Director

Southard reported that the initial Board Training scheduled in January was canceled due to weather and moved to February 6, 2025. Everyone who was registered for the January training will have to re-register and if you're a business on the board we will pay for the class. Southard reported that the New State Database System, went live on Monday January 13, 2025 at 1pm. The state is still working on some technical issues. Training guides are available within OESC but unsure if they can be passed out. Southard will follow up with Brad to see if they are available for partner staff.

XI. New Business—Shawn Freie, Chair

Next board meeting on March 13, 2025 @ 3:30pm

XII. Adjourn

Meeting adjourned at 3:55 pm.



Lisa Williams
Secretary



Trina Southard
Executive Director

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