

**MINUTES OF SCOWB FULL BOARD MEETING**  
**3:30 P.M. June 8, 2023**  
**Red River Technology Center – Business and Industry Building**

*Notice of the meeting was given by letter to the Grady County Clerk in December 2022. Notice of this meeting was also made by filing with the Oklahoma Secretary of State, and by posting the agenda at 7:00 a.m. June 7, 2023, at the board office 205 W Chickasha Ave Chickasha, OK 73018*

**IN ATTENDANCE**

Lourie Bleem	Kimmy Loggins	Dusty Richardson
Shane Bowers	Angelena Ortiz	
Zack Bowles	Debra Leffler	
Dewayne Bryan	Scott Smith	
Shawn Freie	Cliff Stewart	
Tim Garrett	Lisa Williams	
Tim Hushbeck	Mitch Williams	

**STAFF**

Trina Southard  
Kelly Davis  
Carol Estes  
Erin Glass  
Sissel Brown  
Lafonda Colbert  
Glen Murray, CLEO

**MEMBERS ABSENT**

James Clouse  
Brian Holmes  
Jerry Kennedy  
Lyle Roggow  
Bradly Wilkerson  
Melanie Wilkins

**GUESTS**

Tom Summar, Dynamic  
Toni Smith, Dynamic

- I. **Call to Order and Welcome** – Shawn Freie called the meeting to order at 3:33 PM and a quorum was established. Freie welcomed everyone to the meeting and welcomed guests. Kimberly Loggins and Angelena Ortiz were welcomed as new board members and presented with certificates by Executive Director, Trina Southard.
  
- II. **Review, Consider, and Act on Consent Agenda** – Lisa Williams made a motion to approve item #1 in the consent agenda, the March 9, 2023 minutes. Debra Leffler seconded the motion. Those voting "aye" were Bleem, Bowers, Bowles, Bryan, Freie, Garrett, Hushbeck, Loggins, Ortiz, Leffler, Smith, Stewart, L. Williams, M. Williams, and Richardson. With no opposition, the motion carried.  
Scott Smith made a motion to approve items 2-7 in the consent agenda. Shane Bowers seconded the motion. Those voting "aye" were Bleem, Bowers, Bowles, Bryan, Freie, Garrett, Hushbeck, Loggins, Ortiz, Leffler, Smith, Stewart, L. Williams, M. Williams, and Richardson. With no opposition, the motion carried.

- III. **Review, Consider, and Act on Recommendation of Executive Committee acting as Finance Committee for the PY2023 Budget** – Southard stated that according to WIOA Federal law, all boards must approve a budget by June 30. Federal Estimates show a cut of 10% at the federal level for the state of Oklahoma. We estimate a 10% cut in Adult and DLW, which is reflected in the budget. We have received the amount of youth funding from the state, so it is an actual number. We will update further and have a more accurate budget in September. Mitch Williams made a motion to approve the recommendation. Zack Bowles seconded the motion. Those voting "aye" were Bleem, Bowers, Bowles, Bryan, Freie, Garrett, Hushbeck, Loggins, Ortiz, Leffler, Smith, Stewart, L. Williams, M. Williams, and Richardson. With no opposition, the motion carried.
- IV. **Review, Consider, and Act on the Fiscal Requirements, Procurement, and Contracting Policy** — Southard stated that this is a new policy and clarifies the limits of spending with one business or agency before you are required to put out an RFP. Amounts were raised from the previous policy on Small Purchases to \$10,000. It describes the requirements for fiscal spending in each category and it clarifies the conflict of interest for board members. Debra Leffler made a motion to approve the Fiscal Requirements, Procurement, and Contracting policy. Lourie Bleem seconded the motion. Those voting "aye" were Bleem, Bowers, Bowles, Bryan, Freie, Garrett, Hushbeck, Loggins, Ortiz, Leffler, Smith, Stewart, L. Williams, M. Williams, and Richardson. With no opposition, the motion carried.
- V. **Review, Consider, and Act on Eligible Training Provider Policy** — Brown stated that this is a complete revamp of the Eligible Training Provider Policy, and it contains new attachments. Zack Bowles made a motion to approve the Eligible Training Provider Policy. Lisa Williams seconded the motion. Those voting "aye" were Bleem, Bowers, Bowles, Bryan, Freie, Garrett, Hushbeck, Loggins, Ortiz, Leffler, Smith, Stewart, L. Williams, M. Williams, and Richardson. With no opposition, the motion carried.
- VI. **Review, Consider and Act on the Transfer of up to 100 percent of DLW to Adult—** Southard stated that the Fiscal agent said that they need exact numbers in order to transfer funds. Tim Hushbeck made a motion to table this agenda item. Tim Garrett seconded the motion. Those voting "aye" were Bleem, Bowers, Bowles, Bryan, Freie, Garrett, Hushbeck, Loggins, Ortiz, Leffler, Smith, Stewart, L. Williams, M. Williams, and Richardson. With no opposition, the motion was tabled.
- VII. **One-Stop Operator Update to the Board** – Due to the change in service provider, the One-Stop Operator did not provide an update at this time.

- III. **Service Provider Update**—Toni Smith and Tom Summar gave a presentation to the board as our new service provider. They told the board about the success that Dynamic has had in other areas of the state. They also laid out some of their goals going forward.
- IX. **Staff Updates**
- Staff attended NAWDP in May and brought back a lot of good information, especially about sector partnerships.
- X. **New Business** – Next board meeting September 14, 2023 @ 3:30pm
- XI. **Adjourn** - With no further business, Zack Boyles made a motion to adjourn. Lourie Bleem seconded the motion. Those voting "aye" were Bleem, Bowers, Bowles, Bryan, Freie, Garrett, Hushbeck, Loggins, Ortiz, Leffler, Smith, Stewart, L. Williams, M. Williams, and Richardson. With no opposition, the motion carried. Meeting was adjourned at 4:16 pm.

  
Lisa Williams  
Secretary

Trina Southard  
Executive Director